



Ontario 4-H Council Board of Directors Meeting MINUTES

Date: Saturday August 21, 2021

Place: Teleconference

Time: 8:30 am

Participants:

President: Cheryl Sullivan, Vice President: Darrell Bergsma, Director at Large: Elaine Bowman, Lesleigh Elgie, Laurie Farquharson, Cathy Lennon, Doug Melia, Erica Murray, Donna Van Der Heyden, Edna White,

Regrets: Past President: Dennis Carnegie, Emily Tremblay, Nicole French (temporary leave of absence)

Staff: Christine Oldfield, Executive Director & Evelyn Chambers, Recording Secretary

1. Call to Order, President's Welcome and 4-H Pledge –

Meeting called to order at 8:35 am. President Cheryl welcomed all those in attendance with a special welcome to Cathy Lennon, Director Community. Cathy and fellow Council directors responded with short introductions. President Cheryl shared the Land Acknowledgement.

Council recited the 4-H Pledge

2. Review of Action Sheet from June 12, 2021, Board of Directors Meeting

Council reviewed the Action Plan from the last Board meeting. Action 1, 2, 5 and 10 are ongoing, Item, 3, 4, 7, 8 included on agenda and in staff reports. Items 6, 9, 11 are completed.

3. Approval of Agenda –

Under Finance Discussion add 6.6. Fund Disbursement to the agenda.

MOTION: Moved and seconded to approve the meeting agenda as presented.

CARRIED

4. Appointments

4.1 Action Sheet Recorder- Laurie Farquharson volunteered to act as Action Sheet Recorder



5. Acknowledgement of Minute Approval Meeting July 7, 2021

5.1 Acknowledgement of the June 12, 2021 Council Board Meeting and July 7, 2021 Minute Approval Meeting and July 22 Council Meeting.

MOTION: Moved and seconded to approve the June 12 Council and July 7 Minute Approval Minutes.

CARRIED

MOTION: Moved and seconded to approve the July 22 Council meeting minutes.

CARRIED

6. Finance Committee Report

6.1 June 30, 2021, Financial Statements

Chair, Darrell Bergsma presented financials to the end of June 2021.

MOTION: Moved and seconded to accept the Finance Committee Report.

CARRIED

6.2 Quarter 2 Fundraising Report

ED noted the second quarter fundraising report is included in the Staff Report

6.3 Youth Membership Fee 2022

MOTION: Moved and seconded to accept Finance Committee recommendation to maintain Youth Membership Fee of \$95.00 for 2022

CARRIED

6.4 Association in Good Standing

President reported that all Active Associations have submitted year end financials.

6.5 Membership Registration-

Discussion postponed until October Board meeting

6.6. Fund Disbursement Meeting-

Directors were encouraged to review the recording of the meeting held with representative from Miller Thompson regarding disbursing funds to Associations

7. Officer and Special Reports

7.1 President's Report

President's Report included with the meeting package. Cheryl Sullivan participated in the virtual AGM's for 4-H Canada and Canadian 4-H Foundation.

7.2 Staff Report – Resilience Plan Update



Staff Report, prepared by Christine Oldfield, included with meeting package. ED highlighted three points: Youth membership goal, property, HR.

7.3 Board Spotlight – Diversity and Inclusion Discussion

The 4-H in Canada Inclusion Statement was reviewed. Board directors split into small groups and shared thoughts on what the statement meant to them and what it means to 4-H in general. Group discussions were shared with the group as a whole.

7.4 Ontario 4-H Foundation Report

Kim Turnbull, Chair, prepared the Foundation Report included in meeting package. President Cheryl noted having attend the Golf Tournament-Ottawa.

**MOTION: Moved and seconded to accept the Officer and Special Reports.
CARRIED**

8. 4-H Canada Report

8.1 4-H Canada Report

Report prepared by Christine Oldfield included with meeting package.

8.2 Ontario Youth Representative to 4-H Canada Youth Advisory Committee

Kayla Emmerton prepared the YAC Report to Council included with meeting package

MOTION: Moved and seconded to accept the 4-H Canada Report.

CARRIED

9. *Roll Call – Name a favourite 4-H event and why*

10. Governance Discussion-

10.1 Policy and Governance Committee

Policy & Governance Committee Report included with meeting package. Erica Murray, Chair commented on the policies examined by the Committee.

- OMO1 – Deferred to October
- BBO11 – No changes recommended
- BBO14 – No changes recommended
- BBO13 – add (at end) – ‘within one month following the event.’
- BB-BO-19-Revisions include Intro: 4-H Youth -Cloverbuds and members; Financial Viability-addition of ‘approved financial statements’; Local Board Practices-4-H in Canada Code of Conduct
- BB-BO-20- Revisions include Bank account with a credited Canadian financial institution Remove ‘Youth activity and one marketing or promotional event’



MOTION: Moved and seconded to approve the recommendations of the Policy & Governance Committee for policies– O-M-01, B-BO11, B-B104, B-BO13, B-B019, B-BO20.
CARRIED

10.2 Joint Board Committees

Joint Executive Committee on hold until MOU is signed.

Karyn Racher, Director Philanthropy has drafted a Stewardship and Funding report and sent it to Foundation

10.3 Memorandum of Understanding (MOU)

President Cheryl will connect with Foundation Chair regarding setting up a meeting **in early September to continue discussions**

10.4 Board Education

No report or update

11. Virtual Conference and Annual General Meeting

Survey results included in meeting package. Discussion deferred until have reviewed the results

12. Committee Reports

12.1 Resolutions Report – Nothing to report

12.2 Grievance Report – Nothing to report

12.3 Nominating Committee Report

Nominating Committee has received expression of interest from an AR to fill the current vacant Director position. Recommendation to appoint interested AR for a two-year term.

MOTION: Moved and seconded to accept the nominating committee recommendation and invite Lindsay Bebbington (AR Peel) to join the Board of Directors.

CARRIED

12.4 Board Evaluation Committee Report

Board Evaluation Report included in package with verbal overview provided to meeting attendees

MOTION: Moved and seconded to accept the committee reports.

CARRIED

13. Board Director Liaison

Directors are asked to connect with their Board Liaisons and announce the 2022 Participant fee and updates to the online registration process.



14. Board Correspondence

Christine reported that the Ontario Not-for-Profit Corporations Act will be proclaimed in force on October 19, 2021

15. Review of Action Items

Laurie Farquharson reviewed the Action Items arising from the meeting.

16. Setting of Agenda Items for Next Meeting

President noted that the Action Items will become agenda items for next meeting.

17. Dates & Times for Upcoming Board of Directors Meeting

The Ontario 4-H Council Board of Directors will meet:

- *October 16th 8:30 am (in-person or virtual)*

18. Adjournment

President thanked the Directors for their time.

MOTION: Moved adjourn the meeting at 1:35 pm.

Ontario 4-H Council, President

Secretary