



**Ontario 4-H Council
Board of Directors Meeting
MINUTES**

Date: Saturday October 16, 2021

Place: Fairfield Inn and Suites, Guelph and via Zoom

Time: 8:30 am

Participants:

President: Cheryl Sullivan, Vice President: Darrell Bergsma, Past President: Dennis Carnegie, Director at Large: Elaine Bowman, Lindsay Bebbington, Lesleigh Elgie, Laurie Farquharson, Cathy Lennon, Doug Melia, Erica Murray, Donna Van Der Heyden, Edna White, Emily Tremblay,

Staff: Christine Oldfield, Executive Director & Evelyn Chambers, Recording Secretary

1. Call to Order, President's Welcome and 4-H Pledge –

Meeting called to order at 8:30am. President Cheryl welcomed all those in attendance including Lindsay Bebbington who is attending her first official board meeting. President Cheryl shared the Land Acknowledgement.

Council recited the 4-H Pledge.

2. Review of Action Sheet from August 21, 2021, Board of Directors Meeting

Council reviewed the Action Plan from the last Board meeting. Action 1, 2,3 and 7 are ongoing, Item 4 included on agenda and in staff reports. Items 5,6 are completed.

3. Approval of Agenda –

The following updates to the agenda were requested: Finance Committee -6.3

Rockwood Office, Governance Discussion - 10.6 ONCA and removal 'Virtual'
from Item 11- Conference and Annual Meeting

MOTION: Moved and seconded to approve the meeting agenda as presented.

CARRIED

4. Appointments

4.1 Action Sheet Recorder- Laurie Farquharson volunteered to act as Action Sheet Recorder



5. Acknowledgement of Minute Approval Meeting September 9, 2021

5.1 Acknowledgement of the August 21 Council Board Meeting and September 9, 2021 Minute Approval Meeting and July 22 Council Meeting.

MOTION: Moved and seconded to approve the August 21 Council and September 9 Minute Approval Minutes.

CARRIED

6. Finance Committee Report

6.1 August 30, 2021, Financial Statements

Chair, Darrell Bergsma presented year to date financials to the end of August 2021.

MOTION: Moved and seconded to accept the Finance Committee Report.

CARRIED

MOTION: Moved to adjust the budget approval meeting from the October Board meeting to mid- November and that the meeting be held in the evening to provide more fulsome discussion.

CARRIED

6.2 Membership Registration

Discussion was held regarding the on line registration process with considerations given to pros and cons of how to effectively handle overages and subsidies.

MOTION: Moved that 4-H Ontario engage in a standard online registration and fee process with local 4-H Associations administering any overages and subsidies.

CARRIED

6.3 Rockwood Office

Discussion was held on the annual costs to maintain (property, maintenance, utility, mortgage, taxes and general operations) the present 4-H Ontario office and the pros and con of current office structure and accessibility. Discussions also included determining the purpose of the office and potential alternatives.

Recommendation that staff explore and collect options relating to future office requirements and logistics.

7. Officer and Special Reports

7.1 President's Report

President's Report included with the meeting package. President Cheryl reported that the AR/P/VP calls went well with 46 participants from 31 4-H Associations. She noted



that 4-H Canada Show Your 4-H Colours Day will be held on November 3 with T-shirts being sold again with a portion of funds being returned to the Provincial 4-H organizations. 4-H Canada is looking to relaunch a national fundraiser in summer of 2022. It was also noted that 4-H Canada is developing resources relating to COVID 19 to help support provincial 4-H organizations.

7.2 Staff Report – Resilience Plan Update

Staff Report, prepared by Christine Oldfield, included with meeting package. ED presented a presentation by Bruce MacDonald from Imagine Canada highlighting what is currently happening in the volunteer sector through the lens of COVID. Christine also updated the Board on the status of the current resilience plan.

7.3 Board Spotlight – Truth and Reconciliation

Deferred until next meeting

7.4 Ontario 4-H Foundation Report

No report submitted. Chair Kim attended the AR/P/VP call and reported on the success of the two golf tournaments which raised \$78,000. Special appreciation was extended to all the 4-H Associations who helped support the on-line auction.

MOTION: Moved and seconded to accept the Officer and Special Reports.
CARRIED

8. 4-H Canada Report

8.1 4-H Canada Report

Report prepared by Christine Oldfield included with meeting package.

8.2 Ontario Youth Representative to 4-H Canada Youth Advisory Committee

No report submitted

MOTION: Moved and seconded to accept the 4-H Canada Report.

CARRIED

9. *Roll Call – What makes your day instantly better?*

10. Governance Discussion-

10.1 Policy and Governance Committee

Policy & Governance Committee Report included with meeting package. Erica Murray, Chair commented on the policies examined by the Committee with no changes:

- B-BO-17 - no change recommended
- O-CF-06 - deferred to January
- Definitions - definition of clubs to add....'accordance with 4-H Ontario policy'.



A new policy relating to Dissolution of 4-H Association was reviewed.

MOTION: Moved and seconded to approve the recommendations of the Policy & Governance Committee including the new Policy B-BO-22 Dissolution of 4-H Associations.
CARRIED

10.2 Joint Board Committees

Joint Executive Committee has not met. Joint Fundraising Committee to meet on October 28.

10.3 Memorandum of Understanding (MOU)

President Cheryl reported that a meeting was held in September with the Foundation and presented a revised MOU. The revisions to the MOU were discussed.

MOTION: Moved and seconded that a revision of the MOU be sent back to Foundation with a follow up report to be presented at the November minute approval meeting

CARRIED

10.4 Board Education

Discussion tabled until next meeting.

10.5 COVID Vaccine Discussion

Discussion was held regarding the proof of vaccine.

MOTION: Moved and seconded that 4-H Ontario 4-H Ontario adopt the Proof of Vaccine policy as presented.

We are not requiring members or leaders to be vaccinated to be in the 4-H program.

Proof of vaccination is required to attend indoor 4-H events and subject to updates or amendment to the Proof of Vaccination requirements through the Provincial Government.

CARRIED

10.6 Ontario Not for Profit Corporation Act

President Cheryl provided highlights in the changes as a result of the implementation of the new Ontario Not for Profit Corporation Act with comes in affect October 22, 2021. Organizations have three years to change articles of continuance. This will require revisions to the Corporation's by-law. 4-H Ontario Task Force members will be contacted to see if they are interested in continuing to work on this.

MOTION: Moved and seconded to accept the Governance Discussions.

CARRIED

11. Volunteer Conference and Annual General Meeting



- a. Thursday evening (in-camera)/Friday morning Board Meeting- Consensus still to meet
- b. Friday afternoon AR session -consensus to hold an AR session. Timing to be determined
- c. Inaugural Board meeting- to be determined

12. Committee Reports

12.1 Resolutions Report – Resolution deadline is November 25, 2021.

12.2 Grievance Report – Nothing to report

12.3 Nominating Committee Report-Youth Director position to be filled. Nominations will be sought for President and Board positions.

12.4 Board Evaluation Committee Report

Board Evaluation Report included in package with verbal overview provided to meeting attendees. Goal is to have an evaluation plan ready for the next board starting in March.

MOTION: Moved and seconded to accept the committee reports.

CARRIED

13. Board Director Liaison

It was suggested that messaging should include staff changes and email addresses update on Proof of Vaccine Policy, Volunteer Conference dates, resolutions and board nominations.

14. Board Correspondence- none

15. Review of Action Items

Laurie Farquharson reviewed the Action Items arising from the meeting.

16. Setting of Agenda Items for Next Meeting

President noted that the Action Items will become agenda items for next meeting.

17. Dates & Times for Upcoming Board of Directors Meeting

The Ontario 4-H Council Board of Directors will meet:

- *January 22, 2022, 8:30 am virtually*

18. Adjournment

President thanked the Directors for their time.

MOTION: Moved adjourn the meeting at 3:36 pm.

Ontario 4-H Council, President

Secretary