



4-H Ontario Membership Web Application DATABASE (MWA) ACCESS OATH OF CONFIDENTIALITY

Agreement to observe confidential information

4-H Ontario strongly believes in protecting the privacy of our members and volunteers and the confidentiality of information concerning them. In the course of your involvement with the 4-H Association as a Membership Coordinator, you will have access to information online with relation to current and past members and volunteers participating in 4-H Ontario. This is both a privilege and a responsibility.

By providing access to our 4-H Ontario Membership Web Application (MWA) Database, and to ensure the integrity and confidentiality, we request that all information be held in confidence and that it not be shared beyond your 4-H Association as outlined in Ontario 4-H Council policies B-SO-21 & B-SO-22. In the spirit of our respect for our membership and their personal information, you are asked to sign the following agreement:

Agreement

- I agree not to divulge to others or to discuss with anyone who is not required to know any information which is available to me from the 4-H Ontario MWA Database.
- I will not at any time share the login and password assigned to me for access to the Ontario MWA Database
- I understand that my failure to comply can and may result in dismissal from the position of Association Membership Coordinator and /or legal action being pursued by the organization on my actions.

Membership Coordinator (Print)

Membership Coordinator (Signature)

Association President (Print)

Association President (Signature)

Date

Thank you for volunteering to serve as the Membership Coordinator for your local 4-H Association. Please return form to the 4-H Ontario office to the attention of the Coordinator, Database. Once form is received the Coordinator, Database will provide password access to the MWA

Ontario 4-H Council ("4-H Ontario") Privacy Statement - 4-H Ontario respects the privacy of its members, volunteers, donors, sponsors, staff and stakeholders. We are committed to ensuring that appropriate measures and safeguards are in place to protect specific information that is held for the purpose of 4-H Ontario programs. We adhere to legislative requirements with respect to privacy. We do not rent, sell or trade mailing lists. If at any time you wish to be removed from any of our contact lists, simply contact us by phone at 519-856-0992, toll free at 1-877-410-6748, by fax at 519-856-0515 or via our website at www.4-H Ontario.ca. We will gladly accommodate your request. For further information regarding our commitment to privacy, please contact 4-H Ontario's Privacy Officer at privacy@4-hontario.ca.