

Ontario 4-H Council Inaugural Board Meeting MINUTES

Date: Tuesday, May 12, 2020
Place: Zoom
Time: 7:30 p.m.
Attendees: Cheryl Sullivan President, Dennis Carnegie Past President, Darrell Bergsma, Elaine Bowman, Nicole French Director Youth, Doug Melia, Erica Murray, Jeff Stratichuk, Emily Tremblay, Donna Van Der Heyden, Edna White
Regrets: Laurie Farquharson
Staff: Christine Oldfield, Executive Director & Danette Woodworth, Recording Secretary

1. Call to Order

President, Cheryl Sullivan called the meeting to order at 7:30 pm.

2. Welcome/Introductory Comments

President, Cheryl Sullivan gave a warm welcome to the returning and new Ontario 4-H Council Directors. Thank you to the Scrutineer, Brad Found, for joining the meeting.

3. Introductions

Each person introduced themselves and their Local Association for the benefit of the new Directors.

4. Approval of Agenda

MOTION: Moved and seconded to accept the agenda as presented.
CARRIED

5. Elections

Cheryl Sullivan handed over the elections to Brad Found, Scrutineer.

The positions of Vice President and Director at Large were considered vacant.

a) Vice President

Brad Found opened the floor for nominations for the position of Vice President.

Nominations for Vice President:

- Donna Van Der Heyden
- Darrell Bergsma

Both nominees accepted the nomination and were given time to speak to the Directors.

Brad Found proclaimed Darrell Bergsma Vice President, 2020 Ontario 4-H Council Board.

b) Director at Large

Brad Found called for nominations for the position of Director at Large.

Nominations for Director at Large:

- Jeff Stratichuk
- Elaine Bowman

Both nominees accepted the nomination and were given time to speak to the Directors.

Brad Found proclaimed Elaine Bowman Director at Large, 2020 Ontario 4-H Council Board.

MOTION: Moved and seconded to destroy the results.

CARRIED

6. Appointment of Board Buddies

Cheryl Sullivan stated that all new Directors are assigned a ‘Board Buddy’ to help them learn about the role and to be a point of contact for any questions or concerns.

2020 Board Buddies
Jeff Stratichuk & Erica Murray
Doug Melia & Edna White

7. Board Director Liaison

Cheryl Sullivan reviewed the Board Director Liaisons. Each year Directors are assigned Associations to communicate directly with their Association Representative (AR) throughout the year. An email will be sent to the AR’s from their Board Liaison, including a survey for feedback on the virtual Annual General Meeting.

DIRECTOR	ASSOCIATION
Jeff Stratichuk	Halton, Manitoulin, Northumberland, Essex
Doug Melia	Brant, Bruce, Prince Edward, Hamilton Wentworth, Waterloo
Elaine Bowman	Parry Sound, Niagara, Glengarry, Temiskaming, Durham East
Edna White	Grenville, Kawartha Lakes Haliburton, Leeds, Peterborough, York
Nicole French	Lennox & Addington, Lanark, Middlesex, South Simcoe
Darrell Bergsma	Grey, Huron, Hastings, Dundas, Russell
Dennis Carnegie	Chatham-Kent, Elgin, Stormont, Carleton, Nipissing
Laurie Farquharson	Dufferin, Durham West, Rainy River, Renfrew, Sudbury
Erica Murray	Norfolk, Frontenac, Thunder Bay, Haldimand, Perth
Donna Van Der Heyden	Kenora, North Simcoe, Oxford, Wellington
Emily Tremblay	Algoma, Lambton, Peel, Prescott

8. Appointment of Committees

Cheryl Sullivan reviewed the Committees that are part of the Ontario 4-H Council Board of Directors, as well as the duties and responsibilities of each of the Committees listed within the Ontario 4-H Policy Manual.

- a) **Resolution Committee** – chaired by Director at Large
The Resolutions Committee communicates the resolution process to Local Associations. The committee reviews all resolutions received to determine if resolutions are operational or policy driven. The Committee is chaired by the Director at Large. Resolutions can be submitted throughout the year, although are generally submitted for review 120 days prior to the Annual General Meeting, where they are discussed and voted upon at the Ontario 4-H Council Annual General Meeting.
Committee Members: *Chair: Elaine Bowman, Donna Van Der Heyden, Edna White, Jeff Stratichuk*
- b) **Nominating Committee** - chaired by Past President
The Nominating Committee will manage the Council Directors, Director Youth, Director Community and the Ontario Youth Representative Canadian 4-H Council Youth Advisory Committee nomination process.
Committee Members:
Chair: Dennis Carnegie, Emily Tremblay, Erica Murray
- c) **Finance Committee** - chaired by Vice President
The Finance Committee is responsible for working with the Manager, Finance and Executive Director to review budgets and quarterly financial statements in advance of the Board of Directors meeting.
Committee Members:
Chair: Darrell Bergsma, Laurie Farquharson, Dennis Carnegie, Cheryl Sullivan, Donna Van Der Heyden
- d) **Grievance Committee** - confidential
Grievance Committee is a confidential appointment of at least three (3) Ontario 4-H Council Directors along with a staff person. The committee meets on demand.
This committee would be struck on an “as-needed” basis.
- e) **Board Evaluation Committee** – to be determined by Committee
The Board Evaluation Committee reviews each Board of Directors meeting survey, including the Boards’ year end evaluation post meetings, and provides a summary report as part of the following Board meeting package for Directors information and review.
Committee Members:
Elaine Bowman, Nicole French, Dennis Carnegie

- f) **Policy & Governance Committee** – Chair to be determined by Committee
The Policy and Governance Committee Chair, along with a minimum of two (2) additional members, review, update, ensure consistency and establish Board policies at each Board of Directors meeting.

Committee Members:

Darrell Bergsma, Emily Tremblay, Erica Murray, Edna White, Doug Melia

- g) **Ontario Not for Profit Corporations Act Task Force (Committee On Hold)**
The role of the task force is to look at changes to the Ontario Not for Profit Corporations Act (ONCA) and recommend changes to the Ontario 4-H Council By-laws. See if government extends it.

9. 2020 Council Board Meeting Dates

- ✓ May 19 - New Board Director Orientation
- ✓ June 12 & 13 - Board of Directors' Training & Meeting
- ✓ August 22 - Board of Directors' Meeting
- ✓ October 17 – Board of Directors' Meeting
- ✓ January 23, 2021 – Board of Directors' Meeting

10. Closing Comments and Adjournment

Cheryl Sullivan thanked the Directors for their time. Council ended the meeting with the 4-H Pledge.

MOTION: Moved to adjourn the meeting.

Original signed Minutes kept in the Ontario 4-H Office in Rockwood.

Ontario 4-H Council, President

Secretary