



## 4-H in Canada - Activity Plan

For additional information on 4-H in Canada Youth Safety planning and procedures, please visit: <https://4-h-canada.ca/youth-safety>.

<b>Event / Program Name:</b> Ontario 4-H Foundation Golf Tournament- Ottawa	
<b>Type of event:</b> Fundraiser	
<b>Start date/time:</b> 10-Jun-2021 09:00 AM	<b>Number of nights:</b> 0
<b>End date/time:</b> 10-Jun-2021 05:00 PM	
<b>Province:</b> 4-H Ontario	<b>Area/County/Region:</b> Stormont
<b>Club(s) Attending:</b> Not in list	
<b>Overview of event/program:</b> Golf Tournament fundraiser for Foundation	
<b>Location(s):</b> Anderson Links Golf Club 4175 Anderson Road, Ottawa Ontario	
<b>Activity Type:</b> Outdoor Living	<b>Planned Activities:</b> Other Golf
<b>Youth need to bring:</b> N/A	

### Program Supervision

<b>Number of supervisors:</b> 2	<b>Number of youth expected:</b> 100
<b>Overall adult : youth ratio:</b> 1 : 50	<b>Age of youth:</b> 15+
<b>Ratio complies with policy:</b> Yes	<b>First aider:</b> Anderson Link Golf Club
<b>Names of supervisors:</b> Joe O'Neill Patty Lasby	

### Youth Safety

<b>Describe supervision plan throughout the event/program:</b> While no youth will be participating, for the safety of all tournament participants we will be following the safety protocols that are set by the golf course and WDC health. Anderson Links Golf and Country Club will be providing a listing of their protocols for attachment to the Registration process as well. Martin Patterson at the Golf Course and Hugh O'Neill, chairperson of the Ottawa Tournament will be the contacts for more information regarding safety protocols. <a href="https://www.andersonlinks.com/">https://www.andersonlinks.com/</a> <a href="https://covid-19.ontario.ca/zones-and-restrictions">https://covid-19.ontario.ca/zones-and-restrictions</a> <a href="https://www.ottawapublichealth.ca/en/index.aspx">https://www.ottawapublichealth.ca/en/index.aspx</a>	
<b>4-H Organized Transportation:</b> No	
<b>Details:</b>	
<b>4-H Organized Overnight Accommodations:</b> No	<b>Type of accommodations:</b>
<b>Details:</b>	

## Risk Management

### Risk assessment of activities:

Each Golfer will out the COVID-19 Assumption of Risk Waiver from 4-H Canada as part of their online registration and show proof(electronic or paper) as part of the onsite registration the day of the tournament. All tournament attendees (i.e. golfers, organizing committee) must be in compliance with all COVID 19 restrictions as established by the Ottawa Public Health <https://www.ottawapublichealth.ca>

Contact tracing as per Anderson Links protocols will be required  
No banquet will be held this year.  
Charity auction will be held on line.

Should a tournament attendee display symptoms of COVID during the tournament they will be required to follow protocols of Anderson Links and the Ottawa Public Health. Follow up by the tournament organizers will be required and other participants advised as required

Ottawa is currently in red zone. In the event that the province of Ontario evokes the emergency brake and goes into Grey Lockdown, the tournament will be postponed

### Emergency response plan:

Follow the plan that is provided by Anderson Links Golf Club

<b>Are you using any third-party service providers or vendors:</b> No	<b>Is a certificate of insurance required?:</b> No
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## Budget

<b>Budget for the event / program has been approved by the organizing club or regional council:</b> Yes
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<b>Member costs have been communicated to families prior to event / program registration:</b> Not Applicable
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<b>Funders and supporters will be acknowledged and required reporting completed:</b> Yes
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## Activity Leaders

## Organizer

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| <ul style="list-style-type: none"><li>• <b>All youth have completed event/program registration following provincial guidelines:</b> Yes</li></ul>                                      |
| <ul style="list-style-type: none"><li>• <b>Health and emergency contact information will be on hand during the event for all youth and adult in attendance:</b> Yes</li></ul>          |
| <ul style="list-style-type: none"><li>• <b>Leader contact information, and program, transportation, and accommodation plans will be shared with youth and guardians:</b> Yes</li></ul> |
| <ul style="list-style-type: none"><li>• <b>The program/event has been planned to comply with 4-H in Canada Youth Safety policies:</b> Yes</li></ul>                                    |
| <ul style="list-style-type: none"><li>• <b>The program/event has been planned to comply with Public Health Policies:</b> Yes</li></ul>   |

<b>Signature of Organizer:</b> Patty Lasby
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<b>Date:</b> 22-Mar-2021 4:23 PM (EDT)
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### Admin Details Only

<b>Case Number:</b> 2021-03-00000034
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<b>Activity Plan Review Date:</b> 23-Mar-2021
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<b>Activity Plan Approval Status:</b> Approved
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