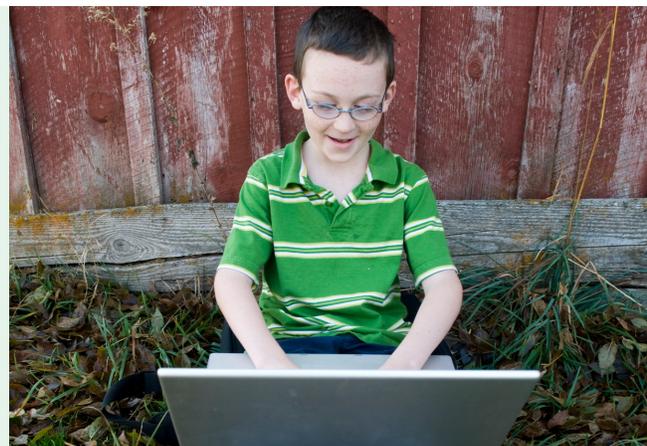




Digital Delivery Methods For Taking Your Project Virtual

We all know there isn't just one way to run a 4-H project! The same thing applies with running projects digitally. Below we have outlined four different methods for project delivery.

Remember there is no one size fits all, so be creative and find what works best for your members and fellow volunteers.



Virtual Meetings

- Use a video conferencing software platform to connect for meetings such as Zoom, Microsoft Teams, Google Hangouts, Go To Meeting etc.
- Use a PowerPoint to help guide your meeting. This can include the agenda, photos, videos and activity instructions. You can download a template in the Virtual Resources Library to get you started!
- It's important to try and make virtual meetings interactive. You can do this by engaging guest speakers, using breakout rooms for activities and discussions, and having members complete an activity together from a prepared list of supplies.

Independant Activities

- Provide members with activities to complete independently.
- Compile the meeting's activities into a document with instructions, supply lists, links, resources, etc.
- Meeting activities can be sent by e-mail to members and parents with a deadline for completion.
- Members and/or their parents can submit photos, scans, or videos of projects they complete.
- You can use different virtual tools to share meeting details and collect submissions such as e-mail, Google Classroom, a shared Google Drive, or a Form Builder Tool.
- We encourage that you utilize ways for members to connect in this format too; for example, social time via video calls, working together on joint activities, or having a shared album of photos and videos from completed activities.

Virtual & Independent Hybrid

- Provide members with activities to complete independently in a certain time frame as outlined above.
- Connect for a virtual meeting to share about activities completed and joint discussion and activities.
- These meetings can be as short as 30 minutes, as the members have already put the time into the meeting with their independent activities. A shorter virtual meeting is great for younger members, those with limited access to reliable connections, and to avoid screen burnout.
- Treat this time as a “show and tell”. You can show a slideshow of members submitted photos and completed activities and have them speak to their experiences or answer a roll call question.
- Timeframe example: Activity packet is e-mailed to members on Monday mornings, they have two weeks to complete the 4-6 activities outlined for that meeting. Photos/completed activities must be submitted by Friday and virtual meetings happen Sunday afternoons. Then the cycle repeats.

Joint Club/Association Delivery

- Partner with other Clubs or Associations to deliver the project to both groups of members.
- You can split the meeting planning and execution between leaders and Clubs and all youth get to benefit.
- This can help share the workload in planning for volunteers.
- It also gives volunteers and members the opportunity to connect with new people and have access to new resources.
- Not sure where to find someone running similar projects? Connect with your Volunteer Support Coordinator to help find a match.

In Person & Virtual Delivery

- When safe and the appropriate steps have been taken for your club or project to run in person, there may be times where meetings have to move back to virtual capacity because of provincial or regional lockdowns or regulations.
- We encourage volunteers to keep the momentum going and to complete meetings virtually, as opposed to pausing or not completing projects. You can use any of the above outlined methods to do so.