

# Annual Volunteer Requirements

Volunteer completes Annual Volunteer Participation Form.  
[4-hontario.ca/2022-4-h-volunteer-participation-form/](http://4-hontario.ca/2022-4-h-volunteer-participation-form/)

Form is received by local Volunteer Support Staff and volunteer's database profile is updated as needed.

Volunteer's status is checked for being in good standing.

Volunteer receives electronic Participant Card if they are in good standing.

Volunteer completes role-specific forms and paperwork including, but not limited to Activity Plans, Available Project Forms, Oaths of Confidentiality, Membership Lists, etc.

## Volunteer receives annual communication in January, outlining their re-engagement expiry date.

If volunteer is due for re-engagement in current calendar year, they receive quarterly communication outlining the steps for completion for the elements outstanding.

### Re-Engagement Learning Opportunity

Volunteer completes/participates in learning opportunity of their choice. Expiry is updated in the database by 4-H Ontario Volunteer Support Staff.

### 4-H Canada Child Protection Training Refresher

Volunteer completes refresher. Results are automatically received by 4-H Ontario Volunteer Support staff and expiry is updated in the database.

### Police Check

Volunteer completes police check through the link provided by 4-H Ontario staff. (Note: if a police check is not completed using the link provided by 4-H Ontario staff, it will not be received automatically by 4-H Ontario).

Completed Police Check is received automatically and evaluated by 4-H Ontario Screening Officer. Successful Police Check expiry is updated in the database.