



CANADA
4-H Ontario

4-H Ontario Volunteer Candidate Reference Form

This form may be completed by references in writing or filled in by volunteer screening committees as a part of a phone conversation with references.

The applicant is applying for a volunteer position with 4-H Ontario. In this role, they will be in a position of authority with 4-H youth aged 6-21, and in a leadership capacity as a role model, mentor or instructor. Please complete the questions thoroughly and honestly. Your responses will be used for the purpose of determining the applicant's suitability for a volunteer position with 4-H Ontario. It is required that you have known the applicant for a minimum of two years and are not related to them. For privacy reasons personal physicians and Clergy cannot be used as references.

Your responses will held in the confidence by 4-H Ontario. You are welcome to provide additional comments on the back of this page or by attaching an additional page.

Note to Screening Committee members: This this form must be returned to 4-H Ontario Screening Officer (screening@4-hontario.ca).

Reference Details

1. Reference Information

Name: _____

Email Address: _____

Home Phone: _____ Mobile Phone: _____

2. Relation to the Applicant

This reference is for (applicant name): _____

How long have you known the applicant: _____

In what capacity do you know the applicant: _____

3. Please Rate the Applicant on the Following Qualities Please use Excellent, Good, Fair, Poor

Honest/Integrity _____ Reliability/Accountability _____ Teamwork/Cooperation _____

4. Would you feel comfortable having the applicant work in a leadership capacity with children and youth?

Yes No

Please Explain:

5. Do you feel the applicant would contribute positively to working with other volunteers in a club or Association leadership role?

Yes No

Please Explain:

6. Do you have any reason to believe the applicant may be unfit for a volunteer role with 4-H Ontario?

Yes No

Please Explain:

7. Would you recommend the applicant as a volunteer for the 4-H program?

Yes No

Please Explain:

8. Additional Comments

Screening Committee Members: For privacy reasons, notes taken during the interview must not be kept by the interviewer. Please send all notes relating to volunteer candidate interviews to: screening@4-hontario.ca.